



4/16/2021

*DNemer  
1411 Tremont St.  
Boston, MA 02120*

**Document Request Letter**

Dear Participant:

Metro Housing|Boston is required to verify the incomes, expenses, and other information of applicants/participants for eligibility and continued occupancy in the rental assistance program. In accordance with this obligation, you are required to supply the information requested below.

You must send or bring the requested documents/information to 1411 Tremont St, Boston, MA 02120. The office is open daily from 8:45 AM to 5 PM. Please be aware that failure to submit the necessary documentation may result in the termination of your participation in the rental assistance program. If we do not receive the documents 4/23/2021, we may begin the process of terminating you from the program. We cannot accept pictures of these items. Please scan, fax, mail, email, or bring them into our office.

<b>Documents And Verifications</b>	<b>Member</b>
Drew	Sign Form <input type="text"/>

**All requested documents must be submitted and/or completed by 4/23/2021.**

Your attention to this important matter is expected. If you have Any questions, please contact (617) 425-6611 or [gateway@metrohousingboston.org](mailto:gateway@metrohousingboston.org)

Sincerely,

Metro Housing|Boston Leased Housing Department

1411 Tremont Street, Boston, MA 02120-3401  
Phone 617-859-0400 | Toll-Free 800-272-0990 | [info@MetroHousingBoston.org](mailto:info@MetroHousingBoston.org) | [MetroHousingBoston.org](http://MetroHousingBoston.org)