

MICROSOFT COMMUNITY CHALLENGES

OFFICIAL RULES

NO PURCHASE NECESSARY.

COMMON TERMS USED IN THESE RULES:

These are the official rules that govern how the Microsoft Community Challenges will operate. This promotion will be simply referred to as the “Challenge” throughout the rest of these rules.

In these rules, “we,” “our,” and “us” refer to Microsoft Corporation, the sponsor of the Challenge. “You” refers to an eligible Challenge entrant.

DESCRIPTION

The Challenge will consist of separate Sweepstakes or Contest promotions (each, a “Promotion”). Each Promotion will have unique entry criteria, entry periods, entry limits, winner selection and prizing, as specified in its corresponding Promotion Details. As a result, we encourage you to carefully review these Official Rules and the details for each Promotion.

ENTRY PERIOD

Each Promotion has a unique Entry Period that will be described in its corresponding Promotion Details.

The Challenge may be discontinued at the Sponsor’s sole discretion following the completion of any Promotion.

CAN I ENTER?

You are eligible to enter this Promotion if you meet the following requirements at time of entry:

- You are a registered member of the Microsoft Power BI, Power Apps, Power Automate, Power Virtual Agents Communities.
 - If you are 14 of age or older, but are considered a minor in your place of residence, you must have your parent’s or legal guardian’s permission to enter; **and**
 - **You are NOT** a resident of any of the following countries: Cuba, Iran, North Korea, Sudan, and Syria; **and**
 - PLEASE NOTE: U.S. export regulations prohibit the export of goods and services to Cuba, Iran, North Korea, Sudan and Syria. Therefore, residents of these countries / regions are not eligible to participate.
 - **You are NOT** an employee of Microsoft Corporation or an employee of a Microsoft subsidiary;**and**
 - **You are NOT** involved in any part of the administration and execution of this Sweepstakes;**and**

- **You are NOT** an immediate family (parent, sibling, spouse, child) or household member of a Microsoft employee, an employee of a Microsoft subsidiary, or a person involved in any part of the administration and execution of this Challenge.

Microsoft is committed to complying with government gift and ethics rules; therefore **Government / Public Sector employees** are not eligible. This Challenge is void where prohibited by law.

HOW DO I ENTER?

To enter, follow the instructions as defined in the appropriate area of the community. All required information must be provided to be eligible for entry.

We are not responsible for entries that we do not receive for any reason, or for entries that we receive but are not decipherable for any reason.

We will automatically disqualify:

- Any incomplete or illegible entry; **and**
- Any entries that we receive from you that are in excess of the entry limit described above.

Non-winning entries will NOT be carried over; you must enter each Challenge separately. Entries must be received within the defined Entry Period to be eligible.

WINNER SELECTION AND PRIZES

Within 7 days following the end of each Entry Period, the winner(s) will be selected based on the stated judging criteria or will be randomly selected from among all eligible entries received, to win a prize.

The total number of prizewinners and actual prizes will vary by Challenge but will include items such as cash and promotional products ranging in type and value, as well as additional features, benefits and/or permissions related to the community and/or product.

The decisions of the judges are final in all matters. If we do not receive a sufficient number of entries meeting minimum quality standards, we may award fewer than advertised prizes.

Limit one prize per person per Challenge. If you are a potential winner, we will notify you by the contact information provided in your community profile. If the notification that we send is returned as undeliverable, or you are otherwise unreachable for any reason, we may award the prize to an alternate, randomly selected winner or the next highest scoring winner in a Contest. Only three (3) alternate drawings or assignment to the next highest scoring winners will be held, after which the applicable prize will remain un-awarded.

If there is a dispute as to who is the potential winner, we will consider the potential winner to be the authorized account holder of the email used to use to register for the Microsoft community. If you are a potential winner, we may require you to sign an Affidavit of Eligibility, Liability/Publicity Release and a W-9 tax form or W-8 BEN tax form within 10 days of notification. If you are a potential winner but are considered a minor in your place of legal residence, we may require your parent or legal guardian to sign all required forms on your behalf. If you do not complete the required forms as instructed

and/or return the required forms within the time period listed on the winner notification message, we may disqualify you and select an alternate, randomly selected winner. If you are confirmed as a winner of this Challenge:

- You may not exchange your prize for cash or any other merchandise or services. However, if for any reason an advertised prize is unavailable, we reserve the right to substitute a prize of equal or greater value; **and**
- You may not designate someone else as the winner. If you are unable or unwilling to accept your prize, we will award it to an alternate potential winner; and
- If you accept a prize, you will be solely responsible for all applicable taxes related to accepting the prize; **and**
- If you are otherwise eligible for this Challenge, but are considered a minor in your place of residence, we may award the prize to your parent/legal guardian on your behalf; and
- Unless otherwise noted, all prizes are subject to their manufacturer's warranty and / or terms and conditions.

WHAT ARE YOUR ODDS OF WINNING?

Your odds of winning this Challenge depend on the number of eligible entries we receive.

WHAT OTHER CONDITIONS ARE YOU AGREEING TO BY ENTERING THIS CHALLENGE?

By entering this Challenge, you agree:

- To abide by these Official Rules; **and**
- To release and hold harmless Microsoft, and its respective parents, subsidiaries, affiliates, employees and agents from any and all liability or any injury, loss or damage of any kind arising from or in connection with this Challenge or any prize won; and
- That Microsoft's decisions will be final and binding on all matters related to this Challenge; **and**
- That by accepting a prize, Microsoft may use of your entry, your image, your proper name and state of residence online and in print, or in any other media, in connection with this Challenge, without payment or compensation to you, except were prohibited by law.

WHAT LAWS GOVERN THE WAY THIS CHALLENGE IS EXECUTED AND ADMINISTERED?

This Challenge will be governed by the laws of the State of Washington, and you consent to the exclusive jurisdiction and venue of the courts of the State of Washington for any disputes arising out of this Challenge.

WHAT IF SOMETHING UNEXPECTED HAPPENS AND THE CHALLENGE CAN'T RUN AS PLANNED?

If cheating, a virus, bug, catastrophic event, or any other unforeseen or unexpected event that cannot be reasonably anticipated or controlled, (also referred to as force majeure) affects the fairness and / or integrity of this Challenge, we reserve the right to cancel, change or suspend this Challenge. This right is reserved whether the event is due to human or technical error. If a solution cannot be found to restore the integrity of the Challenge, we reserve the right to randomly select winners from among all eligible entries received before we had to cancel, change or suspend the Challenge.

If you attempt to compromise the integrity or the legitimate operation of this Challenge by hacking or by cheating or committing fraud in ANY way, we may seek damages from you to the fullest extent permitted by law. Further, we may ban you from participating in any of our future Challenge, so please play fairly.

HOW CAN YOU FIND OUT WHO WON?

The winners will be posted in the same area of the site as the entry instructions. As well, you may email PBICommAdmin@microsoft.com with the name and date of the promotion and a list of winners will be provided.

WHO IS SPONSORING THIS CHALLENGE?

Microsoft Corporation
One Microsoft Way
Redmond, WA 98052